



Privacy Notice for Aylesbury Garden Town's Design a Parklet Competition

Aylesbury Vale District Council (AVDC), as lead for the Aylesbury Garden Town (AGT) collaboration, consisting of Aylesbury Vale District Council, Buckinghamshire County Council, South East Midlands Local Enterprise Partnership, Buckinghamshire and Thames Valley Local Enterprise Partnership, Homes England and NHS Buckinghamshire Clinical Commissioning Group.

We are committed to protecting your privacy when you use our services. The law requires us to give you a Privacy Notice which gives you details about how we use and protect your information.

Our contact details are:

**The Gateway, Gatehouse Road, Aylesbury, Buckinghamshire, HP19 8FF.
Telephone: 01296 585858**

Our Data Protection Officer is:

- Up to and including 16 December 2019 - Mr Andy Barton
- From 17 December 2019 - Ms Kate Mulhearn

Both can be contacted on jbinning@aylesburyvaledc.gov.uk or telephone 01296 585495.

What information will we have about you:

- Name of entrant
- Address of entrant
- Phone number of entrant
- Email address of entrant
- Any information you tell us

Note: If your design is successful, we would like, with your consent, to take photographs of you for publicity purposes. We will discuss this with the winners.

Why are we using your information?

We need your information so that we can contact you in the event of your entry being selected as one of the three winning entries and also for publicity purposes.

We can use your information because you have given us your permission to use it

If you have given us any disability and/or support information, we can use it because you have given us your permission to use it.

You have the right to stop us using your information at any time by contacting Geraldine McIlwaine on 01296 585279 or gmeilwaine@aylesburyvaledc.gov.uk. If you do not supply your information or stop us using your information, your design submission may not be judged.

This information is only used for the reasons above but if we need to use it for any other reason we will normally tell you.

We may share a winner's information with:

- The media (this would include broadcast media, TV, radio, print and social media).
- Buckinghamshire College Group (if a student were to be amongst the winners).
- Aylesbury schools invited to participate (if a student were to be amongst the winners).
- Transport for Buckinghamshire

Note 1: This will be discussed with the winners when they have been selected.

Note 2: Entry designs will be shared with the judging panel who will not have access to your personal information.

We may share information provided with other bodies responsible for auditing or administering public funds, and in relation to safeguarding purposes or in connection with the prevention of crime, criminal or legal investigations or proceedings including fraud (and the National Fraud Initiative) or regulatory functions including Homes England.

Automated Decision Making

No automated decision making will be carried out.

Your rights

You have legal rights over your information. For details of those rights, and how we keep it safe, see our Privacy Notice which is located on our website www.aylesburygardentown.co.uk. We will hold information received for all participants for a maximum period of one year.

If you have any concerns and/or complaints you may write to Jackie Binning, Data Governance Manager, on email jbinning@aylesburyvaledc.gov.uk or telephone 01296 585495.